



The Navajo Nation **DR. BUU NYGREN** *PRESIDENT*
 Yideeskáadi Nitsáhákees **RICHELLE MONTOYA** *VICE PRESIDENT*

June 17, 2024

TRANSMITTAL

TO : Arbin Mitchell, Executive Director
 Division of Community Development (DCD)

FROM : C. Shortey
 Cordell Shortey, Contracting Officer
 Contracts & Grants Section (CGS) / OMB

SUBJECT : BU on Projects / Activities for To'Nanees Dizi (Tuba City) - ARPA Funds Allocated to Delegate Otto Tso

I. Information on Contract (per Original Award):

To' Nanees Dizi (Tuba City) Chapter	U.S. Treasury American Recovery		
Title of Contract	Plan Act (ARPA)		21.027
NABIMY-39-24; NABIAP-33-24; NABIJA-04-24	Funding Agency		CFDA No. - Federal
Grant No.	Amount	Fiscal Year	Term - Begin and End Date
	\$ 8,802,340.00	2022	03/11/2021 to 12/31/2026

II. Data Entered in FMIS Regarding:

- New Contract or Grant Company No. 8059 Business Unit (K#) K2115535
- Contract Mod No. Internal Modification No. 2
- Amt of Budget Increase \$611,845.00 \$7,794,848.00 to \$8,406,693.00
- AMOUNT FROM TO
- Budget Period - Extend End Date: From To
- Other, specify:

Authorizing Document - Attached:

- Contract / Agreement - Date executed
- NNC / Committee Resolution - No. & Date
- Other, specify: NN Council Resolution NABIMY-39-24

III. Comments by CGS:

This Transmittal documents 3rd budget entered in FMIS on \$8.8 mil ARPA funds allocated to CD Otto Tso Region. Y-T-D budget in FMIS for CD Otto Tso totals \$8,406,693. Information on Section I. of Transmittal above reflects \$8,802,340 ARPA funding allocated for distribution to Chapters the respective Council Delegate service aka Region.

v.s.g. / l.jymm
WJMM
 6/17/24

Attachment
 Copy: Contract files
 Contract Accounting / OOC / DPM
 Lisa Jymm, Executive Director - NN FRF Office





**THE NAVAJO NATION
AAI CHECK OFF LIST
FOR NEW COMPANY or BUSINESS UNIT**

NOTIFICATION ON NEW COMPANY AND BUSINESS UNIT ADDED, PLEASE COMPLETE AAI CHECK OFF LIST

Company	*New Business Unit	Description		*Facility/Job Site#
8059	K2115535	US Treasury – OLS/Hire of Two Legislative District Assistant Positions		56484
ENTERED BY (Step A to F): Elfreida Woodman 6/12/24		EXPLANATION/REFERENCE NO:		DATE:
Elfreida Woodman 6/12/24		Setup New Business Unit		06/11/2024
TASK	<input type="checkbox"/>	TASK DESCRIPTION	APPLIC	TASK EXPLANATION
A. Create New Fund		1. Copy Address Book Record – “O” Search Type (Company ST)	P01012	Use “COPY” of similar Address Book. Complete vital fields: 1) Enter Tax ID 860092335, 2) Related Address tab-5th Address Number field enter “10” (Gen Fund)
		2. Add Fund/Company (CO)	P0010	Use “ADD” in CO Names & Numbers-Setup, use CO 10 info, *CO Number. & *CO Address number are identical.
B. Create Balance Sheet Business Unit		Create Balance Sheet BU by Copying	P0006	Use “COPY” of similar Balance Sheet (BS) Business Unit
C. Attach Objects to Balance Sheet BU		1. Operating	P09804	Copy from Model “1” Bus Unit to BS Business Unit (Object range 0100 thru 0999 only)
D. Create New Business Unit*:		1. a) Operating BU (or)	P0006	Use “COPY” of similar Business Unit.
		3. a) Operating BU-Create AB Facility	P0006	In BU Master “More” tab-Address Number (Job Site) field-Visual Assist search type “F” (facility), select AB#
	<input checked="" type="checkbox"/>	1. b) Project BU (Job)	P51006	Use “COPY” of similar Project BU
	<input checked="" type="checkbox"/>	2. Project Job Dates	P51006	Create extended master, set job dates
	<input checked="" type="checkbox"/>	3. b) Project BU-Create AB Facility	P51006	In Job Master “More” tab-Address Number (Job Site) field- Visual Assist search type “F” (facility), select AB#
E. Attach Objects to Business Unit		1. a) Operating (or)	P09804	“Copy” from model BU 2 to IS BU (Obj 1000 thru 9999)
	<input checked="" type="checkbox"/>	1. b) Projects BU (Job)	P51091	“Copy” from Job Cost Code “CG1” Chart Type to Job #
F. Create ICCC AAI (New CO only)		1. Operating BU (or)	P0012	“Copy” similar Company “ICCC” AAI item no. Change BU and CO Fields only (must be identical)
		2. Project BU		
SET-UP VERIFIED BY:			DATE:	COMMENTS/ACTION:
<i>[Signature]</i>			6/14/24	Verified new BU.

AUTOMATIC ACCOUNTING INSTRUCTIONS (Forward to responsible section/module immediately)					
MODULE	ITEM#	AAI DESCRIPTION	APPLIC	INITIAL	DATE
GEN ACCT'G	ICCC	Intercompany Settlements	P0012	New Company Only	
ACCOUNT'S PAYABLE	PB	Default Bank Account (10.0120.02)	P0012	New Company Only	
	PC	Payable Class Code	P0012	New Company Only	
	PCPREP	Prepaid Voucher Offset	P0012	New Company Only	
	PCRETN	Retainage (Contract)	P0012	New Company Only	
	PKD	Discounts Available	P0012	No Discounts	
	PKL	Discounts Lost	P0012	No Discounts	
FIXED ASSETS	DEPN	*Depreciation Default Values	P12002	New BU's	
PURCHASING	4320	Received Not Vouchered	P40950	New Company Only	
		*Setup Hold Codes for each new BU(B1)	P42090	New BU's	
		*Review Hold Budget Review Hold (RW)	P42090	New BU's	
		Set default A/B for each BU		New Company Only	
		Add Purchasing Tolerance rules	P4322	New Company Only	
		*Set-up Branch/Plant Constant & Set-up Address Number	P41001	New BU's	
SECURITY	Not yet	BU Security		Not Applicable	

RETURN COMPLETED FORM TO ISSUING DEPARTMENT

E-MAILED
To OOC 6/14/24 @ 10:15am

Job K2115535 US TREAS-OLSHIRE OF TWO LDA
Project

Thru Date 6/30/2024

Cost Code	Type	Description	L P M	DECUM	Original Budget Amt	Revised Budget Amt	Actual Amount	Open Commit Amount	Budget Balance	% Revised Spent	% Revised Remaining
1710	Program Revenue	Program Revenue	6	BN	611,845.00-	611,845.00-			611,845.00-	1.00	1.00
1710	Program Revenue	Program Revenue	6	T	611,845.00-	611,845.00-			611,845.00-	1.00	1.00
1705	CG Revenue	CG Revenue	5	T	611,845.00-	611,845.00-			611,845.00-	1.00	1.00
1700	External C/G Revenue Source	External C/G Revenue Source	4	T	611,845.00-	611,845.00-			611,845.00-	1.00	1.00
1000	Revenues	Revenues	3	T	611,845.00-	611,845.00-			611,845.00-	1.00	1.00
2110	Regular	Regular	6	BN	302,878.00	302,878.00			302,878.00	1.00	1.00
2110	Regular	Regular	6	T	302,878.00	302,878.00			302,878.00	1.00	1.00
2200	Salary Adj	Salary Adj	6	BN	12,096.00	12,096.00			12,096.00	1.00	1.00
2200	Salary Adj	Salary Adj	6	T	12,096.00	12,096.00			12,096.00	1.00	1.00
2100	Permanent	Permanent	5	T	314,974.00	314,974.00			314,974.00	1.00	1.00
2900	Fringe Benefits	Fringe Benefits	5	BN	163,409.00	163,409.00			163,409.00	1.00	1.00
2900	Fringe Benefits	Fringe Benefits	5	T	163,409.00	163,409.00			163,409.00	1.00	1.00
2301	Personnel Expenses	Personnel Expenses	4	T	478,383.00	478,383.00			478,383.00	1.00	1.00
3230	Personal Travel	Personal Travel	6	BN	81,600.00	81,600.00			81,600.00	1.00	1.00
3230	Personal Travel	Personal Travel	6	T	81,600.00	81,600.00			81,600.00	1.00	1.00
3000	Travel Expenses	Travel Expenses	4	T	81,600.00	81,600.00			81,600.00	1.00	1.00
4120	Office Supplies	Office Supplies	6	BN	10,200.00	10,200.00			10,200.00	1.00	1.00
4120	Office Supplies	Office Supplies	6	T	10,200.00	10,200.00			10,200.00	1.00	1.00
4200	Non Capital Assets	Non Capital Assets	6	BN	30,000.00	30,000.00			30,000.00	1.00	1.00
4200	Non Capital Assets	Non Capital Assets	6	T	30,000.00	30,000.00			30,000.00	1.00	1.00
4100	Office Supplies & Equipme	Office Supplies & Equipme	5	T	40,200.00	40,200.00			40,200.00	1.00	1.00
4000	Supplies	Supplies	4	T	40,200.00	40,200.00			40,200.00	1.00	1.00
5610	Wireless	Wireless	6	BN	8,500.00	8,500.00			8,500.00	1.00	1.00
5610	Wireless	Wireless	6	T	8,500.00	8,500.00			8,500.00	1.00	1.00
5510	Communications	Communications	5	T	8,500.00	8,500.00			8,500.00	1.00	1.00
5500	Communications & Utilities	Communications & Utilities	4	T	8,500.00	8,500.00			8,500.00	1.00	1.00
7710	Insurance Premiums	Insurance Premiums	6	BN	3,162.00	3,162.00			3,162.00	1.00	1.00
7710	Insurance Premiums	Insurance Premiums	6	T	3,162.00	3,162.00			3,162.00	1.00	1.00
7700	Insurance & Benefits	Insurance & Benefits	5	T	3,162.00	3,162.00			3,162.00	1.00	1.00
7000	Special Transactions	Special Transactions	4	T	3,162.00	3,162.00			3,162.00	1.00	1.00
2000	Expenses	Expenses	3	T	611,845.00	611,845.00			611,845.00	1.00	1.00

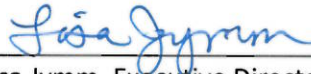


The Navajo Nation **DR. BUU NYGREN** *PRESIDENT*
Yideeskáádi Nitsáhákees **RICHELLE MONTOYA** *VICE PRESIDENT*

MEMORANDUM

TO : Dominic Beyer, Director
 Navajo Nation Office of Management & Budget

Cordell Shortey, Contracting Officer
 Navajo Nation Office of Management & Budget

FROM : 
 Lisa Jymm, Executive Director
 Navajo Nation Fiscal Recovery Fund Office

DATE : June 7, 2024

SUBJECT : NABIMY-39-24 – Approving one (1) ARPA/FRF project in Navajo Nation Fiscal Recovery Funds for Otto Tso’s Delegate Region.



6-11-24
CGS/ARPA:
make ASAP
CSJ

The Navajo Nation Fiscal Recovery Fund Office (NNFRFO) is requesting a new business unit totaling \$611,845.00 per NABIMY-39-24, Exhibit A, as listed in the table below:

No.	Description	Category	\$
1	OLS/ Hire of Two Legislative Staff Assistant Positions	3.5	\$611,845.00
		TOTAL:	\$611,845.00

WJD
6/11/24

Attached is a full copy of the resolution with signatures and documents.

If you have any questions, please feel free to contact our office by phone at (928) 309-5535 or by email at ljymm@navajo-nsn.gov. Thank you.

CC: Germaine Jones, Deputy Contracting Officer, OMB/OCG
 Christine Chavez, Accounting Manager, OOC/CA

RESOLUTION OF THE
 NAABIK'ÍYÁTI' STANDING COMMITTEE
 25th NAVAJO NATION COUNCIL -- Second Year, 2024

AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE; AMENDING NABIJA-04-24 AND NABIAP-33-24; THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR HONORABLE OTTO TSO'S DELEGATE REGION (CHAPTER: TO' NANEES DIZI)

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Naabik'íyáti' Committee is established as a standing committee of the Navajo Nation Council. 2 N.N.C. § 700(A).
- B. Navajo Nation Council Resolution No. CJN-29-22, as amended by CAU-74-23, mandates that Fiscal Recovery Fund ("NNFRF") Delegate Region Project Plans be approved by two-thirds (2/3) vote of the Naabik'íyáti' Committee members in attendance.
- C. Navajo Nation Council Resolution No. CAU-74-23, which amended CJN-29-22 and CJY-41-21, included and incorporated herein by reference, delegated the Naabik'íyáti' Committee as the final approval authority for Delegate Region Project Plans funded through Navajo Nation's Fiscal Recovery Funds.
- D. Naabik'íyáti' Committee Resolution No. NABIJA-04-24, included and incorporated herein by reference, mandated that amendments to the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Hon. Otto Tso's Delegate Region (Chapter: To' Nanees Dizi) be adopted and approved by resolution of the Naabik'íyáti' Committee pursuant to two-thirds (2/3) vote of the Naabik'íyáti' Committee members in attendance.
- E. Naabik'íyáti' Committee Resolution No. NABIAP-33-24, included and incorporated herein by reference, mandated that amendments to the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Hon. Otto Tso's Delegate Region (Chapter: To' Nanees Dizi) be adopted and approved by resolution of the Naabik'íyáti' Committee pursuant to two-thirds (2/3) vote of the Naabik'íyáti' Committee members in attendance.

SECTION TWO. FINDINGS

- A. Navajo Nation Council Resolution No. CJN-29-22, AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL; ALLOCATING \$1,070,298,867 OF NAVAJO NATION FISCAL

RECOVERY FUNDS; APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND EXPENDITURE PLANS FOR: CHAPTER AND REGIONAL PROJECTS; PUBLIC SAFETY EMERGENCY COMMUNICATIONS, E911, AND RURAL ADDRESSING PROJECTS; CYBER SECURITY; PUBLIC HEALTH PROJECTS; HARDSHIP ASSISTANCE; WATER AND WASTEWATER PROJECTS; BROADBAND PROJECTS; HOME ELECTRICITY CONNECTION AND ELECTRIC CAPACITY PROJECTS; HOUSING PROJECTS AND MANUFACTURED HOUSING FACILITIES; BATHROOM ADDITION PROJECTS; CONSTRUCTION CONTINGENCY FUNDING; AND REDUCED ADMINISTRATIVE FUNDING, was signed into law by the President of the Navajo Nation on July 15, 2022.

- B. CJN-29-22, as amended by CAU-74-23, Section Three, now states, in part and among other things, that
1. The Navajo Nation hereby approves total funding for the NNFRF Chapter and Chapter Projects Expenditure Plan from the Navajo Nation Fiscal Recovery Fund in the total amount of two hundred eleven million two hundred fifty-six thousand one hundred forty-eight dollars (\$211,256,148) to be divided equally between the twenty-four (24) Delegate Regions in the amount of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340) per Delegate Region . . . and allocated through Delegate Region Project Plans approved by two-thirds (2/3) vote of the Naabik'iyáti' Committee members in attendance. . . . See CJN-29-22, as amended by CAU-74-23, Section Three (B).
 2. The Delegate Region Project Plan funding will be allocated to the Navajo Nation Central Government, specifically the Division of Community Development or other appropriate Navajo Nation Division or Department, to implement the projects rather than directly to the Chapters. See CJN-29-22, Section Three (D).
 3. The Navajo Nation Central Government, specifically the Division of Community Development or other appropriate Navajo Nation Division or Department, shall manage and administer funds and Delegate Region Project Plans on behalf of Non-LGA-Certified Chapters. The Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans. See CJN-29-22, Section Three (E).
 4. Each Navajo Nation Council delegate shall select Fiscal Recovery Fund eligible projects within their Delegate

Region to be funded by the NNFRR Chapter and Regional Projects Expenditure Plan through a Delegate Region Projects Plan. The total cost of projects selected by each Delegate shall not exceed their Delegate Region distribution of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340). See CJN-29-22, Section Three (F).

5. Each Delegate Region Project shall identify its Administrative Oversight entity and its Oversight Committee(s) and be subject CJY-41-21's NNDOJ initial eligibility determination. See CJN-29-22, Section Three (L) (5) and (L) (6).
- C. The Navajo Nation Council Resolution No. CAU-74-23, AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND NAVAJO NATION COUNCIL; AMENDING COUNCIL RESOLUTIONS CJY-41-21 AND CJN-29-22; DELEGATING THE NAABIK'ÍYÁTI' COMMITTEE AS THE FINAL APPROVAL AUTHORITY FOR DELEGATE REGION PROJECT PLANS FUNDED THROUGH THE NAVAJO NATION'S FISCAL RECOVERY FUNDS was signed into law by the President of the Navajo Nation on September 6, 2023.
- D. CJN-29-22, as amended by CAU-74-23, Section Three, now states, in part and among other things, that
1. The Navajo Nation hereby approves total funding for the NNFRR Chapter and Chapter Projects Expenditure Plan from the Navajo Nation Fiscal Recovery Fund in the total amount of two hundred eleven million two hundred fifty-six thousand one hundred forty-eight dollars (\$211,256,148) to be divided equally between the twenty-four (24) Delegate Regions in the amount of eight million eight hundred two thousand three hundred forty dollars (\$8,802,340) per Delegate Region . . . and allocated through Delegate Region Project Plans approved by two-thirds (2/3) vote of the Naabik'iyáti' Committee members in attendance. . . . See CJN-29-22, as amended by CAU-74-23, Section Three (B).
- E. The Naabik'iyáti' Committee Resolution No. NABIJA-04-24, AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE; APPROVING THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR HONORABLE OTTO TSO'S DELEGATE REGION (CHAPTER: TO' NANEES DIZI) was signed into law by the Chairperson of the Naabik'iyáti' Committee on January 22, 2024.
- F. NABIJA-04-24, Section Four, states that:

1. Amendments to this legislation or to the Delegate Region Project Plan approved herein shall only be adopted and approved by resolution of the Naabik'iyáti' Committee.
- G. The Naabik'iyáti' Committee Resolution No. NABIAP-33-24, AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE; AMENDING NABIJA-04-24; THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR HONORABLE OTTO TSO'S DELEGATE REGION (CHAPTER: TO' NANEES DIZI) was signed into law by the Chairperson of the Naabik'iyáti' Committee on April 30, 2024.
- H. NABIAP-33-24, Section Four, states that:
1. Amendments to this legislation or to the Delegate Region Project Plan approved herein shall only be adopted and approved by resolution of the Naabik'iyáti' Committee.
- I. All projects listed in the Hon. Otto Tso's Delegate Region Projects Plan, attached as Exhibit A, have been deemed Fiscal Recovery Fund eligible by NNDOJ. In addition, Hon. Otto Tso's Delegate Region Projects Plan does not exceed the amount of \$8,802,340, as set forth in CJN-29-22, Section Three (F).
- J. The Navajo Nation Council hereby finds that it is in the best interest of the Navajo Nation and the Hon. Otto Tso's Delegate Region Chapters and communities to approve and adopt the Navajo Nation Fiscal Recovery Fund Delegate Region Project Plan for Hon. Otto Tso's Delegate Region (Chapter: To' Nanees Dizi) as set forth in Exhibit A.

SECTION THREE. AMENDING NABIJA-04-24 AND NABIAP-33-24, THE NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN FOR HONORABLE OTTO TSO'S DELEGATE REGION (CHAPTER: TO' NANEES DIZI)

- A. The Navajo Nation hereby approves the Fiscal Recovery Fund Delegate Region Project Plan for Hon. Otto Tso's Delegate Region (Chapter: To' Nanees Dizi) set forth in Exhibit A.
- B. The Delegate Region Project Plan approved herein shall comply with all applicable provisions of CJY-41-21, CJN-29-22, and BFS-31-21.
- C. Any inconsistencies between this legislation, the Delegate Region Project Plan, and the individual project appendix, shall be resolved in favor of the project appendix reviewed by Department of Justice during their eligibility determination(s).

SECTION FOUR. AMENDMENTS

Amendments to this legislation or to the Delegate Region Project Plan approved herein shall only be adopted and approved by resolution of the Naabik'iyáti' Committee.

SECTION FIVE. EFFECTIVE DATE

This legislation shall be effective upon its approval pursuant to two-thirds (2/3) vote of the Naabik'iyáti' Committee members in attendance.

SECTION SIX. SAVING CLAUSE

If any provision of this legislation is determined invalid by the Navajo Nation Supreme Court, or by a Navajo Nation District Court without appeal to the Navajo Nation Supreme Court, those provisions of this legislation not determined invalid shall remain the law of the Navajo Nation.

CERTIFICATION

I, hereby certify that the foregoing resolution was duly considered by the Naabik'iyáti' Committee of the 25th Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 16 in Favor, and 00 Opposed, on this 22nd day of May 2024.



Honorable Rickie Nez, Chairman Pro Tem
Naabik'iyáti' Committee

5-28-24

Date

Motion: Honorable Steven R. Arviso

Second: Honorable George H. Tolth

Chairman Pro Tem Rickie Nez not voting

NAVAJO NATION FISCAL RECOVERY FUND DELEGATE REGION PROJECT PLAN

Exhibit A

COUNCIL DELEGATE: Hon. Otto Tso

CHAPTERS: To' Nanees Dizi

FUNDING RECIPIENT	SUBRECIPIENT	EXPENDITURE PLAN / PROJECT	ADMIN OVERSIGHT	FRF CATEGORY	DOJ REVIEW #	AMOUNT
		TOTAL AMOUNT APPROPRIATED in NABIJA-04-24 on January 22, 2024				\$ 794,848.00
		TOTAL AMOUNT APPROPRIATED in NABIAP-33-24 on April 30, 2024				\$ 7,000,000.00
Office of the Speaker	*None Identified	Office of Legislative Services Hire of Two Legislative District Assistant Positions	Office of the Speaker	3.5	HK0811	\$ 611,845.00
		UN-ALLOCATED AMOUNT				\$ 395,647.00
					TOTAL:	\$ 8,802,340.00

*Per CJN-29-22, Section Three (E), the "Navajo Nation Central Government may award funding to LGA-Certified Chapters through sub-recipient agreements to implement and manage specific projects, but shall maintain Administrative Oversight over such funding and Delegate Region Project Plans."

5/21/5535



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: HK811

Date & Time Received: 04/12/24 at 13:17

Date & Time of Response: 4/26/24 at 17:00

Entity Requesting FRF: Legislative Branch - Office of Legislative Services

Title of Project: Two (2) Legislative District Assistant Positions

Administrative Oversight: Office of the Speaker

Amount of Funding Requested: \$611,845.00

Eligibility Determination:

- FRF eligible
- FRF ineligible
- Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
- (2) Premium Pay
- (3) Government Services/Lost Revenue
- (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: _____
3.5, Public Sector Capacity: Administrative Expenses

**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR NAVAJO NATION GOVERNMENT UNITS**

Part 1. Identification of parties.

NN Government Unit requesting FRF: Legislative Branch - Office of Legislative Services Date prepared: 03/14/24
indicate Department, Program, Office, Division, or Branch

NN Government Unit's mailing address: Julissa M. Johnson, Interim Executive Director phone/email: 928/871-7160
P.O. Box 3390 Window Rock, Arizona 86515 website (if any): www.navajonationcouncil.org

Form prepared by: Otto Tso phone/email: 928/871-7160
Council Delegate, 25th Navajo Nation Council otso@navajo-nsn.gov
CONTACT PERSON'S name, title and Department, Program, Office, etc. CONTACT PERSON'S info

Title & type of Project: Two (2) Legislative District Assistants Positions

NN Government Unit's Director or Manager: Julissa M. Johnson phone & email: (928)871-7160/jjohnson@navajo-nsn.gov

Division Director (if any): Julissa M. Johnson phone & email: (928)871-7160/jjohnson@navajo-nsn.gov

Branch Chief: Honorable Crystalyne Curley, Speaker/NNC phone & email: (928)871-7160 / crystalyne.curley@navajo-nsn.gov

Funding Recipient will be working with: Julissa M. Johnson on the Project and
indicate Branch and/or Division
the same will be submitting the Funding Request Package for Initial Eligibility Determination Review, and will have Administrative Oversight over this FRF Expenditure Plan.

List names or types of Subcontractors or Subrecipients that will be paid with FRF (if known):
 document attached

Amount of FRF requested: 611,845.00 FRF funding period: March 11, 2024 - December 31, 2026
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Funds requested for 2 Legislative District Assistants to assist the Navajo Nation Council Delegate Otto Tso with COVID related projects within To'Nanees'Dizi (Tuba City) communities; the 2 Legislative District Assistants will also assist the To'Nanees'Dizi Chapter with all COVID funded projects, from the start to the end of each project. The Legislative District Assistants shall report directly to Honorable Tso, Council Delegate to keep him informed of the status of each project on a daily basis.

document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo Communities, or the Navajo People:

The 2 staff hired will be a benefit to the Council Delegate Otto Tso and Delegate Region as they will report and provide updates directly to the delegate and To'Nanees'Dizi Chapter community.

document attached

APPENDIX A

(c) Provide a prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

Timelines for projects: March 11, 2024 to December 31, 2026.

document attached

(d) Identify who will be responsible for implementing the Program or Project.

Honorable Otto Tso, Council Delegate

document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

Honorable Otto Tso, Council Delegate

document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

7.1 Administration Expenses
Funds requested for two (2) Legislative District Assistants to assist and work with Navajo Nation Council Delegate Otto Tso with CVID related projects within the To'Nanees'Dizi Chapter and the community. Other items to be funded are for travel, office supplies, computers, printers and for wireless cellular phones, so the employees can carry out their job responsibilities efficiently.

document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):

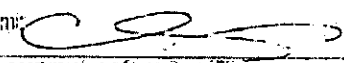
Navajo Nation Program Budget Summary

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA/ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations and policies.

Navajo Government Unit Preparer 
signature of Navajo Government Unit Preparer

Approved by 
signature of Approver

Approved to submit for Review: 
signature of Approver

Print Name, Title, Branch or Division: **Honorable Crystalyne Curley, Speaker/NNC**
Print Name, Title, Branch or Division
Legislative Branch
Print Name, Title, Branch or Division



THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

PART I Business Unit No.: <u>NEW</u>		Program Title: <u>Legislative District Assistants</u>		Division/Branch: <u>Legislative Branch</u>				
Prepared By: <u>Julissa M. Johnson</u>		Phone No.: <u>928-874-7254</u>		Email Address: <u>jjohnson@navajo-nsn.gov</u>				
PART II. FUNDING SOURCE(S)		Fiscal Year /Term	Amount	% of Total				
2024 Fiscal Recovery Funds		6/1/2024-12/31/24	611,845.00	100%				
PART III. BUDGET SUMMARY					Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
200: Personnel Expenses					5		478,303	478,303.00
3000: Travel Expenses					6		81,500	81,500.00
3500: Meeting Expenses								0.00
4000: Supplies					5		10,200	40,200.00
5000: Lease and Rental								0.00
5500: Communications and Utilities					6		8,500	9,500.00
6000: Repairs and Maintenance								0.00
6500: Contractual Services								0.00
7000: Special Transactions					6		3,162	3,162.00
8000: Public Assistance								0.00
9000: Capital Outlay								0.00
9500: Matching Funds								0.00
9500: Indirect Cost								0.00
TOTAL						50.00	611,845.00	611,845.00
PART IV. POSITIONS AND VEHICLES					(D)	(E)		
Total # of Positions Budgeted:							2	
Total # of Vehicles Budgeted:								
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.								
SUBMITTED BY: <u>Julissa M. Johnson, Interim Executive Director</u>		APPROVED BY: <u>Crystalline Curley, Speaker, 25th Navajo Nation Council</u>		Division Director / Branch Chief's Printed Name				
<u>Julissa M. Johnson</u> Program Manager's Printed Name		<u>Crystalline Curley</u> Division Director / Branch Chief's Printed Name		<u>4/1/2024</u> Division Director / Branch Chief's Signature and Date				
<u>Julissa M. Johnson</u> Program Manager's Signature and Date		<u>Crystalline Curley</u> Division Director / Branch Chief's Signature and Date		<u>4/1/2024</u> Division Director / Branch Chief's Signature and Date				

Handwritten signature
6/12/2024

PART I. PROGRAM INFORMATION:	Business Unit No:	NEW	Program Name/Title:	Legislative District Assistants			
				1st QTR Goal	2nd QTR Goal	3rd QTR Goal	4th QTR Goal
PART II. PROGRAM PERFORMANCE CRITERIA:							
1. Program Performance Measure:	Assist Council Delegate organize, plan, and execute ARPA projects while working within budgets and schedules						
2. Program Performance Measure:	Monitor project progress and deadlines:			2	2	2	2
3. Program Performance Measure:							
4. Program Performance Measure:							
5. Program Performance Measure:							

PART III. CONCURRENCE/APPROVAL:

<p>Julissa M. Johnson, Interim Executive Director Program Manager's Printed Name  Program Manager's Signature and Date</p>	<p>Crystalynne Cutley, Speaker, 25th Navajo Nation Council Division Director/Branch Chief's Printed Name  Division Director/Branch Chief's Signature and Date 4/11/2024</p>
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THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:		Business Unit No.:	
Program Name/Title:		NEW	
Legislative District Assistants			
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(U)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
2001 PERSONNEL EXPENSES	Personnel Expenses of Political Appointee Legislative District Assistants to assist the Navajo Nation Council Delegate for Tuba City with COVID related chapter projects		478,333
2110	Regular 2:20 - Legislative District Assistant \$25.79 x 2 x 5,972 hours = \$302,877.76 \$ 302,878.00	302,878	
2260	Salary Adjustment 2220 Salary Adjustment \$1.03 x 2 x 5,672 Hours = \$12,095.32 \$ 12,095.00	12,095	
2500	Fringe Benefits @ 51.88% \$314,974.08 x 51.88% = \$163,408.55 \$ 163,409.00	163,409	
3000 TRAVEL EXPENSES	Funds to cover meals, lodging, and personal vehicle related to program business and other travel expenses incurred.		81,600
3230	Personal Travel	81,600	
3260 PDV Mileage	2 Staff x 1,000/mo x 34 mos = \$68,000.00 \$ 68,000.00		
3290 Other Travel Expense	2 Staff x 250/mo x 34 mos = \$13,600.00 \$ 13,600.00		
TOTAL		559,983	559,983

Handwritten signature and date:
6/12/2024

PART I. PROGRAM INFORMATION:		Business Unit No.:	
Program Name/Title: _____		NEW	
PART II. DETAILED BUDGET:		(C)	(U)
(A)	(B)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
4000 SUPPLIES Office supplies, operational supplies, equipment, and upgrade current software for teleconferencing purposes, the supplies are for 2 LDA employees.			40,200
4120 Office Supplies 4130 General Office Supplies	2 Staff x \$300/mo x 34 mos. = \$21,600.00 \$ 10,200.00	10,200	
4200 Non Capital Assets 4230 Non Cap Computer Equipment	\$10,000 x 3 years \$ 30,000.00	30,000	
TOTAL		40,200	40,200

hmc
6/12/2024

PART I. PROGRAM INFORMATION:		Legislative District Assistants		Business Unit No.:		NEW	
PART II. DETAILED BUDGET:		(B)		(C)		(U)	
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)				
5610	5600 COMMUNICATIONS & UTILITIES Cellular Services for LDA's to conduct business Wireless 5620 Cellular 2 staff x \$125/mo x 34 mos = \$8,500.00	\$ 8,500.00	8,500				
7710	7000 SPECIAL TRANSACTIONS Insurance Premiums Insurance Premiums 7720 Property Contents 7765 Policy Payments Worker's Comp Premium \$30,000/\$1,000 x \$0.60 = \$18.00 \$478,383/\$100 x \$0.17 = \$813.25 \$314,974/\$100 x \$0.74 = \$2,330.81	\$ 18.00 \$ 813.00 \$ 2,331.00	3,162	<p>Handwritten notes: 83162, 18, 813, 2,331</p>			
TOTAL		11,662	11,662				

THE NAVAJO NATION
SUMMARY OF CHANGES TO BUDGETED POSITIONS

PART I. PROGRAM INFORMATION:										
Program Name/Title:			Legislative District Assistants				Business Unit No.:			NEW
PART II. PERSONNEL/POSITION CHANGES:										
(A) Type of Change	(B) Sub Acct Object Code	(C) Position Number	(D) Job Type/ Class Code	(E) Position Title	(F) Employee ID No. or Vacant	(G) Salary	(H) Fringe Benefit	(I) Total (Col. G + H)		
NEW			1016	Legislative District Assistant	vacant	53,850	27,937	81,787		
NEW			1016	Legislative District Assistant	vacant	53,850	27,937	81,787		
PAGE TOTAL:						107,700	55,874	163,574		

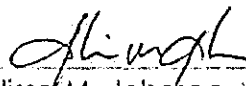
THE NAVAJO NATION
PROJECT BUDGET SCHEDULE

PART I Project Name Project Type Fiscal Year Project Dates Project Manager	PART II Project Information Location Project Dates Project Manager																																																																				
Project Name: Navajo Nation Project Type: ... Fiscal Year: ... Project Dates: ... Project Manager: ...																																																																					
PART III Use Fiscal Year if you want to report on a different fiscal year than the one you are currently using.																																																																					
PART IV Use Fiscal Year if you want to report on a different fiscal year than the one you are currently using.																																																																					
Project Description ...	<table border="1"> <thead> <tr> <th rowspan="2">FY</th> <th colspan="6">FY 2024</th> <th colspan="6">FY 2025</th> <th rowspan="2">TOTAL</th> </tr> <tr> <th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th><th>Q5</th><th>Q6</th> <th>Q1</th><th>Q2</th><th>Q3</th><th>Q4</th><th>Q5</th><th>Q6</th> </tr> </thead> <tbody> <tr> <td>2024</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> </tr> <tr> <td>2025</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> </tr> <tr> <td>TOTAL</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td><td></td><td></td> <td>PROJECT TOTAL</td> </tr> </tbody> </table>	FY	FY 2024						FY 2025						TOTAL	Q1	Q2	Q3	Q4	Q5	Q6	Q1	Q2	Q3	Q4	Q5	Q6	2024														2025														TOTAL													PROJECT TOTAL
FY	FY 2024						FY 2025						TOTAL																																																								
	Q1	Q2	Q3	Q4	Q5	Q6	Q1	Q2	Q3	Q4	Q5	Q6																																																									
2024																																																																					
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TOTAL													PROJECT TOTAL																																																								
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TOTAL	\$	200,000																																																																			



MEMORANDUM

To: Lisa Jymm, Executive Director
Navajo Nation Fiscal Recovery Fund Office

From: 
Julissa M. Johnson, Interim Executive Director
Office of Legislative Services


Date: March 14, 2024

Subject: Expenditure Plan – Delegate Region Project Plan

Please let this memorandum serve as justification for the expenditure of Delegate Region project plans for Council Delegate Otto Tso. Office of Legislative Service will provide administrative oversight for check and balance proper financial allocation of these funds. The Delegate will be responsible for necessary accountability and authorized use of these funds in accordance with all regulations and laws.

Should you have any questions, please let me know. Ahehee'

CONCURRENCE:


Manuel Rico, Chief of Staff
Office of the Speaker

Julissa M. Johnson, Interim Executive Director
Office of Legislative Services

Office of Legislative Services • Post Office Box 5011 • Window Rock, Azusa, AZ
(907) 224-9900 • 2024 • Legislative Services

NAVAJO NATION

375

5/22/2024

Naa'bik'iyati' Committee Special Meeting

03:58:41 PM

Amd# to Amd#

New Business: Item A.

PASSED

MOT Arviso, S

Consent Agenda

SEC Tolth, G

0110-24, 0092-24, 0105-24

Yeas : 16

Nays : 0

Excused : 3

Not Voting : 4

Yea : 16

Arviso, S

Crotty, A

Notah, N

Tolth, G

Begay, H

Curley, C

Parrish, S

Tso, O

Begay, N

James, V

Simonson, G

Yanito, C

Claw, S

Nez, A

Slater, C

Yazzie, L

Nay : 0

Excused : 3

Charles-Newton, E

Daniels, H

Yazzie, C

Not Voting : 4

Jesus, B

Johnson, C

Simpson, D

Aseret, L

Presiding Speaker: Nez, R